

EXECUTIVE WORK PROGRAMME AS AT 25 MARCH 2013

LAST UPDATED 21 February 2013**EXECUTIVE/EXECUTIVE MEMBER REPORTS: (February 2013 to February 2014)***To be updated and rolled forward every 2 months***Key:**

L&C – Leisure and Community

SS - Streetscene

SP&E – Strategic Planning & Environment

H&H – Health and Housing

PP – Public Protection

PSF – Policy, Strategy and Finance

Portfolio	Matter to be determined	Date for decision	Key decision?	Consultation: (Review Panel, Scrutiny Board, Committee, Member Working Group, etc.)	Contact for information
PSF	Community Fund Application - Redlands School*	21 February 2013	No	No	Mark Dunning
PSF	Community Fund Application - Portchester Community Centre*	21 February 2013	No	No	Richard Wright
L&C	Lockwood Community Centre	March 2013	No	No	Gareth Satherley
H&H	Housing Allocations Policy	March 2013	Yes	No	Ed Till
H&H	Tenancy Strategy	March 2013	Yes	No	Jon Shore
PSF	Community Fund Application - Fareham Tchoukball Club*	4 March 2013	No	Ward Members	Narinder Bains
PSF	Community Fund Application - Locks Heath FC*	4 March 2013	No	Ward Members	Narinder Bains
PSF	Community Fund Application - Catisfield Memorial Hall*	4 March 2013	No	Ward Members	Narinder Bains
PSF	Community Fund Application - Locks Heath Cricket Club*	4 March 2013	No	Ward Members	Narinder Bains
PSF	Award of Tender - Water Testing and Monitoring**	4 March 2013	Yes	No	Rob Dunn

Portfol io	Matter to be determined	Date for decision	Key decis ion?	Consultation: (Review Panel, Scrutiny Board, Committee, Member Working Group, etc.)	Contact for information
PSF	Business Solent Champion Proposal	March 2013	No	No	Tony Mundy
PSF	Maintaining the Vibrancy of Fareham Town Centre: Update	March 2013	Yes	No	Colin Mitchell
PSF	Matched Funding - Quarterly Report	March 2013	No	No	Lindsey Ansell
PSF	Irrecoverable Debts	March 2013	No	No	David Jenkins
PSF	Citizen of Honour (and Young Citizens of the Year)**	March 2013	No	No	Roy Brown
L&C	Review of Community Buildings (Phase 3) - Master Plan for Fareham Cats Area	April 2013	No	No	Gareth Satherley
H&H	Revised Council Housing Transfer Incentive Scheme	April 2013	Yes	No	Jon Shore
PP	Food Standards Agency - Food Safety Service Plan	April 2013	Yes	No	Juli Treacy
PP	Contaminated Land Strategy Update	April 2013	Yes	No	Wendy Shakespeare
SP&E	Draft New Community North of Fareham Area Action Plan	April 2013	Yes	No	Selina Crocombe
SP&E	Pre-submission Draft Development Sites and Policies	April 2013	No	No	Linda Jewell
SP&E	Locks Heath District Centre - Adoption of Preferred Masterplan	April 2013	Yes	No	Colin Mitchell
SP&E	Naming of the New Community	April 2013	Yes	No	Lindsey Ansell
SP&E	Adoption of Fareham Borough Community Infrastructure Levy	April 2013	Yes	No	Linda Jewell
PSF	Contract for Banking Services**	April 2013	No	No	Caroline Hancock
PSF	Estates Efficiency Proposals 2013-2014	April 2013	Yes	No	Grahame Lloyd
L&C	Review of Tourist Information Centre	June 2013	No	No	Mark Bowler
PSF	Matched Funding - Quarterly Report	June 2013	No	No	Lindsey Ansell
PSF	Actual General Fund Revenue Expenditure 2012/13	July 2013	No	No	Neil Wood
PSF	Actual Housing Revenue Account Expenditure and Financing 2012/13	July 2013	No	No	Caroline Hancock
PSF	Actual Capital Expenditure and Financing 2012/13	July 2013	No	No	Caroline Hancock
PSF	Treasury Management Annual Report 2012/13	July 2013	No	No	Caroline Hancock

Portfolio	Matter to be determined	Date for decision	Key decision?	Consultation: (Review Panel, Scrutiny Board, Committee, Member Working Group, etc.)	Contact for information
PSF	Quarterly Financial Monitoring Report 2013/14	September 2013	No	No	Neil Wood/Caroline Hancock
PSF	Treasury Management Monitoring Report 2013/14**	September 2013	No	No	Caroline Hancock
PSF	Matched Funding - Quarterly Report	September 2013	No	No	Lindsey Ansell
PSF	Annual Review of the Corporate Strategy 2011-2017	September 2013	Yes	No	Alistair Tait
PSF	Annual Review of the Council's Finance Strategy	October 2013	Yes	Scrutiny Board	Andrew Wannell
PSF	Quarterly Financial Monitoring Report 2013/14	November 2013	No	No	Neil Wood/Caroline Hancock
PSF	Treasury Management Monitoring Report 2013/14**	November 2013	No	No	Caroline Hancock
PSF	2014/15 Draft Spending Plans	December 2013	No	Scrutiny Board	Neil Wood
PSF	Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2014/15	January 2014	Yes	Scrutiny Board	Neil Wood
PSF	Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2014/15	February 2014	Yes	Scrutiny Board	Neil Wood
PSF	Housing Revenue Account Spending Plans, including the Capital Programme for 2014/15	February 2014	Yes	Scrutiny Board/Housing Tenancy Board	Caroline Hancock
PSF	Quarterly Financial Monitoring Report 2013/14	February 2014	No	No	Neil Wood/Caroline Hancock
PSF	Treasury Management Strategy and Prudential Indicators 2014/15	February 2014	No	No	Caroline Hancock
PSF	Treasury Management Monitoring Report 2013/14**	February 2014	No	No	Caroline Hancock

Note:

* Highlighted sections denote decisions to be taken by Executive Member

** Denotes that the matter to be discussed may involve exempt or confidential information in such circumstances, report will not be publicly available.

NOTE: The above Programme shows matters to be determined by the Executive and Executive Members for the relevant 2 year period. While every effort is made to ensure the Programme is as complete and accurate as possible, matters requiring decision at short notice may not be listed and items may be subject to delay or removal from the Programme due to changing circumstances.